

2018 Current Fiscal Year Report: Committee of Chairs of the Industry Trade Advisory Committees

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1. Department or Agency

Department of Commerce

2. Fiscal Year

2018

3. Committee or Subcommittee

Committee of Chairs of the Industry Trade Advisory Committees

3b. GSA Committee No.

21421

4. Is this New During Fiscal Year?

No

5. Current Charter

02/14/2014

6. Expected Renewal Date

02/14/2018

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

Yes

8b. Specific Termination Authority

8c. Actual Term Date

02/14/2018

9. Agency Recommendation for Next Fiscal Year

Continue

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

Not Applicable

11. Establishment Authority Statutory (Congress Created)

12. Specific Establishment Authority

P.L. 93-618

13. Effective Date

03/27/1975

14. Committee Type

Continuing

14c. Presidential?

No

15. Description of Committee Other Committee

16a. Total Number of Reports

No Reports for this Fiscal Year

17a. Open Meetings and Dates 0 17b. Closed Meetings and Dates 0 17c. Partially Closed Meetings and Dates 0 17d. Total Meetings and Dates 0

No Meetings

Current FY Next FY

18a(1). Personnel Pmts to Non-Federal Members

\$0.00 \$0.00

18a(2). Personnel Pmts to Federal Members

\$0.00 \$0.00

18a(3). Personnel Pmts to Federal Staff

\$14,000.00 \$0.00

18a(4). Personnel Pmts to Non-Member Consultants

\$0.00 \$0.00

18b(1). Travel and Per Diem to Non-Federal Members

\$0.00 \$0.00

18b(2). Travel and Per Diem to Federal Members

\$0.00 \$0.00

18b(3). Travel and Per Diem to Federal Staff

\$0.00 \$0.00

18b(4). Travel and Per Diem to Non-member Consultants

\$0.00 \$0.00

18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$0.00	\$0.00
18d. Total	\$14,000.00	\$0.00
19. Federal Staff Support Years (FTE)	0.10	0.00

20a. How does the Committee accomplish its purpose?

The Committee of Chairs advises the Secretary of Commerce and the United States Trade Representative (USTR) concerning the trade matters of common interest to the Industry Trade Advisory Committees (ITACs) with respect to the operation of any trade agreement once entered into and other matters arising in connection with the development, implementation, and administration of the trade policy of the U.S. including those matters referred to in Reorganization Plan Number 3 of 1979 and E.O. 12188, and the priorities for actions thereunder. The Committee performs such functions and duties as required by section 135(c) of the Trade Act of 1974, as amended, with respect to the ITACs. The Committee also performs such other advisory functions relevant to trade policy matters and the effective administration of the ITAC Program as may be requested by the Secretary and the USTR or their designees.

20b. How does the Committee balance its membership?

The Committee of Chairs is comprised of the Chairs of the sixteen Industry Trade Advisory Committees (ITACs) established by the Secretary and the USTR pursuant to section 135(c)(2) of the Trade Act of 1974, as amended. Membership on this Committee is automatically conferred by virtue of being elected Chair of an ITAC, and no further appointment is required.

20c. How frequent and relevant are the Committee Meetings?

The Committee of Chairs of the ITACs generally meets two times a year.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

This Committee is essential to carry out the Secretary and USTR's responsibilities under section 135(c)(2) of the Trade Act of 1974, as amended, as delegated by E.O. 11846 of March 27, 1975. There is no other Committee that can perform the duties of this Committee.

20e. Why is it necessary to close and/or partially closed committee meetings?

The Industry Trade Advisory Committees (ITACs) were established by the Trade Act of 1974 and in accordance with the Federal Advisory Committee Act (FACA). Subsection 135(f) of the Trade Act provides that the ITACs shall be exempt from the provisions of the FACA relating to open meetings, public notice, public participation, and public availability

of documents when it is determined that the proceedings would, if disclosed, seriously compromise the Government's negotiating objectives or bargaining positions regarding trade policy matters. ITAC meetings routinely involve these kinds of discussions. The United States Trade Representative evaluates each meeting agenda and issues a Notice of Determination when it is necessary to close meetings.

21. Remarks

Subcommittees, or their equivalents, are authorized to be formed under the terms of the Committees' charters, which were issued pursuant to Subsection 135 (f) of the Trade Act of 1974 (Public Law 93-618) as amended, and the Federal Advisory Committee Act (Public Law 92-463). Because subcommittees, or their equivalents, do not report out independently but through the parent Committee, the costs are included under the parent Committee.

Designated Federal Officer

Ingrid V. Mitchem Director, Industry Trade Advisory Center, U.S. Department of Commerce

Committee Members	Start	End	Occupation	Member Designation
Benson, Elizabeth	03/13/2014	02/14/2018	Energy Associates	Representative Member
DeLisi, V.M. (Jim)	03/13/2014	02/14/2018	President, Fanwood Chemical, Inc.	Representative Member
Dempsey, Linda	03/09/2016	02/14/2018	National Association of Manufacturers	Representative Member
Handelsman, Jacob	03/13/2014	02/14/2018	American Forest and Paper Association	Representative Member
Holwill, Richard	03/13/2014	02/14/2018	Vice President, Public Policy, Alticor, Inc.	Representative Member
Johnson, Jane	03/13/2014	02/14/2018	Unifi, Inc.	Representative Member
Krainock, Peter	03/13/2014	02/14/2018	American International Supply Inc.	Representative Member
LoCascio, Christine	07/08/2016	02/14/2018	Distilled Spirits Council of the United States	Representative Member
McGovern, John	03/13/2014	02/14/2018	MKS Instruments, Inc.	Representative Member
Nelsen II, C. Davis	03/13/2014	02/14/2018	Nelsen Steel Company, L.P.	Representative Member
Page, Karyn	03/13/2014	02/14/2018	Kansas Global Trade Services, Inc.	Representative Member
Ruff, Jacquelynn	03/13/2014	02/14/2018	Verizon Communications Inc.	Representative Member
Trainer, Timothy	03/13/2014	02/14/2018	Galaxy Systems, Inc.	Representative Member
Tyran, Barbara	03/13/2014	02/14/2018	Electric Power Research Institute	Representative Member
Webber, Mark	09/14/2016	02/14/2018	Lockheed Martin Corporation	Representative Member
Weeks, Ann	10/01/2016	02/14/2018	UL LLC	Representative Member

Number of Committee Members Listed: 16

Narrative Description

The Committee advises the Secretary and the USTR concerning the trade matters of common interest to the ITACs; with respect to the operation of any trade agreement once entered into; and with respect to other matters arising in connection with the development, implementation, and administration of the trade policy of the United States including those matters referred to in Reorganization Plan Number 3 of 1979 and Executive Order 12188, and the priorities for actions thereunder. In addition, the Committee performs such functions and duties as required by section 135 of the Act with respect to the ITACs. The

Committee also performs such other advisory functions relevant to trade policy matters as may be requested by the Secretary and the USTR or their designees.

What are the most significant program outcomes associated with this committee?

Checked if Applies

- | | |
|---|-------------------------------------|
| Improvements to health or safety | <input type="checkbox"/> |
| Trust in government | <input type="checkbox"/> |
| Major policy changes | <input checked="" type="checkbox"/> |
| Advance in scientific research | <input type="checkbox"/> |
| Effective grant making | <input type="checkbox"/> |
| Improved service delivery | <input type="checkbox"/> |
| Increased customer satisfaction | <input type="checkbox"/> |
| Implementation of laws or regulatory requirements | <input type="checkbox"/> |
| Other | <input checked="" type="checkbox"/> |

Outcome Comments

Significant program outcomes are in formulating U.S. trade policy and other trade-related policy matters, and on administrative matters affecting the efficient management of the ITAC program and the trade advisory committee system as needed.

What are the cost savings associated with this committee?

Checked if Applies

- | | |
|----------------------------|-------------------------------------|
| None | <input checked="" type="checkbox"/> |
| Unable to Determine | <input type="checkbox"/> |
| Under \$100,000 | <input type="checkbox"/> |
| \$100,000 - \$500,000 | <input type="checkbox"/> |
| \$500,001 - \$1,000,000 | <input type="checkbox"/> |
| \$1,000,001 - \$5,000,000 | <input type="checkbox"/> |
| \$5,000,001 - \$10,000,000 | <input type="checkbox"/> |
| Over \$10,000,000 | <input type="checkbox"/> |
| Cost Savings Other | <input type="checkbox"/> |

Cost Savings Comments

NA

What is the approximate Number of recommendations produced by this committee for the life of the committee?

Number of Recommendations Comments

On average 2-3 recommendations are made annually. The total number of recommendations is for the 2014-2018 charter term.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

0%

% of Recommendations Fully Implemented Comments

NA

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

NA

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

Feedback is usually rendered orally by the trade negotiators during ITAC meetings; formal written advice by the ITAC Chairs is responded to in writing by the Secretary of Commerce and the USTR, or their designees, and it is reviewed by Secretary's policy staff. Commerce internal procedures require that all responses for Secretarial signature (and/or joint signature with USTR) go through a concurrence process which ensures that the appropriate level Commerce officials are seeing the advice and have a chance to provide input into response letter. All formal responses must be cleared by the Under Secretary of Commerce for International Trade prior to Secretary's signature, which ensures that ITAC advice is weighed and considered.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities



Reallocated resources



Issued new regulation



Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

Action Comments

Proposed and implemented changes to text of trade agreements negotiated by the United States to help bring to successful conclusion.

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input type="checkbox"/>
Other	<input type="checkbox"/>

Access Comments

N/A